

BOX SPRINGS MUTUAL WATER COMPANY

21740 Dracaea Ave, Moreno Valley, Ca 92553
(951) 653-6419

Tuesday, April 4, 2023 - 4:30 pm

Board Meeting Minutes

I. **CALL TO ORDER** – President McDermott called the meeting to order at 4:30 pm.

II. **ROLL CALL**

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|-----------------------|-------------------------------------|
| <u>President</u> | (Mac) John McDermott - present |
| <u>Vice President</u> | Ron Gonzales – present (5:00 pm) |
| <u>Secretary</u> | Vacant |
| <u>Treasurer</u> | Misty Rose - present |
| <u>Director</u> | Charles Campbell, present via phone |

Other Attendees: Mark Iverson, Valentina Schafer, Karen Collins

III. **PUBLIC COMMENTS** - none

IV. **REVIEW PREVIOUS BOARD MEETING MINUTES** – not reviewed due to lack of quorum at the beginning of the meeting.

V. **GENERAL MANAGERS REPORT**

- a. **Financial Review** – Mark Iverson provided the Board with financial updates
 - i. P&L Report
 - ii. Budget Status Report
- b. **New Garage – Continued Office Entrance Improvements** – new rock for the front fascia of the building has been delivered and will be installed soon. The foundation for the new garage is being prepared and the garage will be built on-site once completed.
- c. **Office Records Management/Retention** – a new Records Retention Schedule has been created by the office staff and sorting, filing, and processing the existing records will continue until complete.
- d. **Past Due Accounts** – outstanding accounts stands at \$12,716.
- e. **City Utility Tax** – Adan Ortega, president of CalMutuals has arranged a meeting with City Council Woman, Elena Santa Cruz on Friday, April 7 so we can discuss with her why we believe BSMWC is exempt from the tax.
- f. **New Development Projects**
 - i. **Apollo** - New line is installed.
 - ii. **LDC – Day Street** - Still waiting on the reimbursement check.

- iii. **Phelan – Old 215 & Bay** - Work is in progress. Fireflow was completed.
 - iv. **DANBE/CASC – Old 215 & Cottonwood** - Waiting on payment from the developer so we can proceed with the impeller change outs and new motors. The company was finally able to come to an agreement with the Sierra Club.
 - v. **Potential New Development on Cottonwood** - Nothing new to report.
 - vi. **SAWPA Grant** Bid documents are being prepared, and we should have them this month. We expect to receive bids sometime in April.
- g. **New Fire Flow Booster Station** – We have not remobilized Don Peterson because of the rain. We expect him to be back on site the end of April or early May. Some electrical gear is delayed and is not expected until the first week of June.
- VI. Vacant Board Secretary Position** - With a quorum present, the Board voted on a new motion, by Charles Campbell, to accept the nomination of Valentina Schafer as Board Secretary. Misty Rose seconded the motion. Three Board members in favor, no opposition. Motion passed. Box Springs MWC has a full Board of Directors.
- VI. ADJOURNMENT** – President McDermott adjourned the meeting at 4:59 pm.