

# BOX SPRINGS MUTUAL WATER COMPANY

21740 DRACAEA AVE  
MORENO VALLEY, CA 92553  
951.653.6419

Tuesday, November 15, 2022

4:30PM

## Meeting Minutes

**I. CALL TO ORDER**

**II. ROLL CALL**

<u>President</u>	(Mac) John McDermott	<i>Present</i>
<u>Vice President</u>	Ron Gonzales	<i>Present</i>
<u>Secretary</u>	Vacant	
<u>Treasurer</u>	Misty Rose	<i>Present</i>
<u>Director</u>	Charles Campbell	<i>Present</i>

Mark Iverson *Present*  
Karen Collins *Present*  
Yeymi Acosta *Present*

**III. PUBLIC COMMENTS -- None**

**IV. REVIEW PREVIOUS BOARD MEETING MINUTES – Reviewed and Approved**

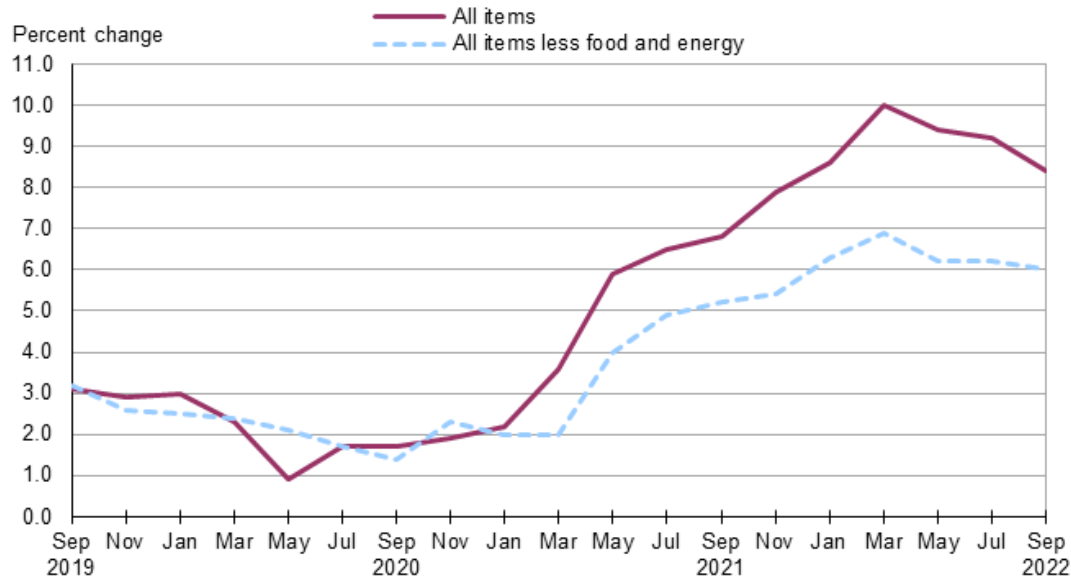
**V. GENERAL MANAGERS REPORT**

- a. Financial Review
  - i. P&L Report – *The P&L report was handed out and reviewed.*
  - ii. Budget Status Report – *Mark reviewed the budget status to-date. The board had no comments.*
- b. **Past Due Accounts** – *Yeymi is continuing to contact customers with past due accounts, and we are giving customers shutoff notices if they are 60-days past due. Yeymi provided a spreadsheet showing the progress to-date.*
- c. **GIS Project** – *Hillwig has completed the field work. They are working on entering the pipeline data. The GIS site should be available in early January 2023.*
- d. **Meter Reading and Billing** – *We are using the new web-based tables to read meters. Using this system will reduce metering reading errors and re-reads. We are now using a third-party billing company to send*

out the water bills. There have been several problems with implementation. Most of the problems have been caused by the third-party billing company. The bills went out very late because of the problems. Many customers came in to pay their bills anyway. We expect most of the issues to be resolved and the bills to go out on time this month.

- e. **Rate Increase** – Mark is recommending an 8.5% rate increase starting January 1, 2023. The rate increase is needed to keep up with inflation. The latest CPI numbers for Riverside County are shown below. Based on a \$50 monthly water bill, a customer will see \$4.25 per month increase on their bill. The board approved the rate increase.

**Chart 1. Over-the-year percent change in CPI-U, Riverside-San Bernardino-Ontario, CA, September 2019–September 2022**



Source: U.S. Bureau of Labor Statistics.

f. **New Development Projects**

- i. **Apollo – Dracaea** Work is in progress for the new 12-inch line in Dracaea Street. They also paid their acquisition of service and water supply reliability fees for the project.
  - ii. **LDC – Day Street** Mark signed the final reimbursement agreement. We are waiting on LDC to sign. Mark will attend another City Council meeting and speak in favor of the project Tuesday, November 14, 2022, at 6:00 pm.
  - iii. **Phelan – Old 215 & Bay** Work is scheduled to begin the week of November 14, 2022.
  - iv. **DANBE/CASC – Old 215 & Cottonwood** CASC is beginning work. Mark sent fire flow model results. CASC sent plans for new 12-inch pipeline and the pipeline plans are approved. DANBE will be responsible for modifications to the existing booster station which will include new full-diameter impellers, new motors, and new VDFs.
  - v. **SAWPA Grant** – Nothing new to report.
- g. **New Fire Flow Booster Status** – The fire flow booster station is the new booster station being paid for by Phelan and LDC. The new station will have 4 60-HP pumps with variable frequency drives, a stand-by generator, and remote SCADA monitoring. The station is needed to meet fire flow demands for both projects and provides redundant capacity to meet normal daily water demands. The agreement with the

*developers is that they pay the costs for engineering, inspection, and construction with the BSMWC providing the engineering, inspection, and hiring of the contractors for the construction of the station. Estimates of the work were given to the Developers and the agreement is that they are responsible for the actual cost of construction, regardless of the estimates. The estimates were provided just for planning purposes to facilitate start of the work. The cost for the booster station is in addition to the acquisition of service and water supply reliability fees to connect to our water system.*

*Work began on the station in June 2022. Work to-date has included the purchase of the generator, and ordering of the pumps, drives, electrical equipment, piping and valves, and work with SCE for a new transformer and underground electrical service to the site. There are 3 contractors working: Don Peterson Construction, Electrical Connection, and Foreshock. These are trusted contractors that Mark has long-term experience working with and provide excellent work. Site has begun to install underground electrical for SCE and to install the suction line for the new booster. Two of the four pumps have been delivered. The remaining 2 pumps are expected in early January. We expect the new station to be on-line by the end of January 2023.*

*The attached excel worksheet shows the budget for the project, payments received, payments made and remaining balance for the project.*

**VI: Next Board Meeting: Thursday, December 15, 2022**

**VII: ADJOURNMENT – Meeting adjourned at 5:33**