

BOX SPRINGS MUTUAL WATER COMPANY

21740 Dracaea Ave, Moreno Valley, Ca 92553
(951) 653-6419

Tuesday, May 2, 2023 - 4:30 pm

Board Meeting Minutes

I. **CALL TO ORDER** – President McDermott called the meeting to order at 4:32 pm.

II. **ROLL CALL**

<u>President</u>	(Mac) John McDermott - present
<u>Vice President</u>	Ron Gonzales – present
<u>Secretary</u>	Valentina Schafer present (4:45 pm)
<u>Treasurer</u>	Misty Rose - present
<u>Director</u>	Charles Campbell - absent

III. **PUBLIC COMMENTS** - none

IV. **REVIEW PREVIOUS BOARD MEETING MINUTES** – Board Meeting Minutes from the March 7, 2023, accepted as is. Board Meeting Minutes from the April 4, 2023, meeting accepted with correction of name from McDonald to McDermott.

V. **GENERAL MANAGERS REPORT**

- a. **Financial Review** – Mark Iverson provided the Board with financial updates. There have been some increases in costs compared to FY 2022 some of which include an increase in the costs of electricity, gas, fuel, and office expenses due to improvements.
 - i. P&L Report
 - ii. Budget Status Report
- b. **New Garage – Continued Office Entrance Improvements** – The concrete slab for the new garage has been completed and the installation is scheduled for Tuesday, May 9.
- c. **Office Records Management/Retention** – Office Staff completed the sorting and shredding of old records, and the bins will be picked up this week. In total there were an estimated 60 on-site file boxes eliminated. The next step in the process will be the organization of the remaining, mandatory documents.
- d. **Past Due Accounts** – outstanding water accounts stands at \$10,575.04.
- e. **New Development Projects**
 - i. **LDC – Day Street** - Still waiting on the reimbursement check. A verbal agreement has been reached; once the written agreement is processed, we can move forward.
 - ii. **Phelan – Old 215 & Bay** - Work is in progress. Bact (bacterial culture tests) samples were pulled. Work is expected to be finalized within 30 days or so.

- iii. **DANBE/CASC – Old 215 & Cottonwood** - A protest was filed against the planning commission approval. Mac will be attending a City Council Meeting, Tuesday night, May 2 for support of the project. Mark sent a letter in support of the project to the City of Moreno Valley.
- iv. **SAWPA Grant** Bid documents are being prepared, we are still waiting on bid documents. There is no change as of today.
- f. **New Fire Flow Booster Station** – Don should return at the end of May to finalize work now that the rain should be over. Electrical gear has been delivered. The electricians will be rescheduled to continue work now that the concrete pad has been completed.

CLOSED SESSION – Potential Litigation

- VI. **ADJOURNMENT** – the regularly scheduled Board Meeting was adjourned by President McDermott at 4:55 pm.

Next Board Meeting is scheduled for Tuesday, June 6, 2023.