

BOX SPRINGS MUTUAL WATER COMPANY

21740 DRACAEA AVE, MORENO VALLEY, CA 92553
951.653.6419

Tuesday, March 7, 2023 - 4:30 pm

Board Meeting Minutes

I. **CALL TO ORDER** – Meeting called to order at 4:31 by John McDermott

II. **ROLL CALL**

<u>President</u>	(Mac) John McDermott, present
<u>Vice President</u>	Ron Gonzales, present
<u>Secretary</u>	Vacant
<u>Treasurer</u>	Misty Rose, present
<u>Director</u>	Charles Campbell, present

Other Attendees: Mark Iverson, Karen Collins

III. **PUBLIC COMMENTS** - none

IV. **REVIEW PREVIOUS BOARD MEETING MINUTES** – February 7, 2023, Meeting Minutes were accepted as is. Director Campbell motioned, Director Rose seconded, motion passed.

V. **GENERAL MANAGERS REPORT**

- a. Financial Review
 - i. P&L Report – report provided and discussed.
 - ii. Budget Status Report – discussed.
- b. **New Garage – Continued Office Entrance Improvements** – new building was delivered and the concrete slab will be repoured and extended approximately 4' in depth and 4' in length. The new front door progress in continuing.
- c. **Past Due Accounts** – Yeymi – there wasn't a summary available due to Yeymi's absence during a new job promotion. Once she completes her training she will continue to work part-time for Box Springs and will be able to provide the necessary reports.
- d. **Rate Change Error** – Mark & Karen – there was a glitch in the process of changing the new rate codes as of February 1, 2023. The Board requested the service charge is broken apart from the actual water usage. Karen will work with CUSI to complete this request.
- e. **Upgrade Billing System** – Mark – The current billing system is out of date and is currently using a computer language that is 35 years old. At any point in time CUSI could notify us that Microsoft has stopped supporting the old language and our billing system would shut down. An update to the newest billing system would be approximately \$16,000 with an increased annual cost of \$2,500. Mark recommended this update for the 2024 Budget Year and the Board approved the update. Karen and Mark will work with CUSI to implement the update sometime next year.

f. **New Development Projects**

- i. **Apollo – Dracaea** – the new pipeline is in and the cutovers will start soon. The road will need to be repaired but that will be between the contractor and the City of Moreno Valley.
- ii. **LDC – Day Street** – A consensus has been met with the Sierra Club and the contractor still hopes to be complete in March.
- iii. **Phelan – Old 215 & Bay** – Finished the pipeline work and the easements have been approved.
- iv. **DANBE/CASC – Old 215 & Cottonwood** – Mark plans to attend the City Council/Planning Committee Meeting this week to discuss the improvement of the booster. There are still ongoing issues with fireflow.
- v. **Potential New Development on Cottonwood** – No new updates. Mark advised the potential developer of the Board's acceptance of pipeline improvements versus development fees.
- vi. **SAWPA Grant** – the bid package/advertisement for the tank should be sent sometime toward the end of March.

VI. CLOSED SESSION – Potential Litigation Matter Update

VII: ADJOURNMENT – meeting adjourned at 5:30 pm.