

BOX SPRINGS MUTUAL WATER COMPANY

21740 Dracaea Avenue, Moreno Valley, CA 92553
(951) 653-6419

Thursday, March 21, 2024 - 4:30 pm

Board Meeting Minutes

I. **CALL TO ORDER** – meeting called to order at 4:30 pm

II. **ROLL CALL**

<u>President</u>	(Mac) John McDermott, present
<u>Vice President</u>	Ron Gonzales, present
<u>Secretary</u>	Valentina Schafer, present
<u>Treasurer</u>	Misty Rose, absent
<u>Director</u>	Charles Campbell, present

Other attendees: Mark Iverson, General Manager
Karen Collins, Office Manager

III. **PUBLIC COMMENTS** - none

IV. **REVIEW PREVIOUS BOARD MEETING MINUTES** - Valentina Schafer motioned to accept minutes with the change as discussed; Ron Gonzales seconded.

V. **GENERAL MANAGERS REPORT**

a. **Financial Review**

- i. P&L Report – shared the monthly report with the Board.
- ii. Budget Status Report – discussed decision to spend approximately \$5,000 on the repair of the existing tractor as well as the purchase of a used dump truck.
- iii. Bank Accounts
- iv. Rate Review and Proposed Increase – Mark is continuing to work on the proposed rate increase and is anticipating a recommended 4% potentially in June.

b. **Past Due Accounts Update**

Past due accounts:	\$32,259.58
Total collected:	\$28,136.75
Total notices of service interruption:	\$ 3,741.43
Total collected from door tags:	\$ 2,451.49

- c. **Billing Software Transition** – the transition from CUSI to Current Software has been progressing well. Current Software discovered 21 accounts that had not been calculating and/or billing for ADU's. The savings in this discovery alone paid for the full year of the new software. The next billing cycle at the end of March will be done with Current and if successful we will suspend using CUSI as the billing system and will utilize it for historical purposes only.

- d. **SCADA & GIS Update** – The team continues to collect and update data regarding the system. Mark was able to drill down within the software to share specific details with the Board related to meter and hydrant data.
- e. **New Development Projects**
 - i. **LDC – Day Street** – Reimbursement still expected in April 2024
 - ii. **Phelan – Old 215 & Bay** – Connection fees received. \$225,800
 - iii. **DANBE/CASC – Old 215 & Cottonwood** – Nothing new to report
 - iv. **SAWPA Grants**
 - o New 1.5 MG Tank – Draft construction documents sent for my review. Construction estimates over the grant amount. Doing some value engineering and going to request additional funding from SAWPA.
 - o New Well – Nothing new to report.
- f. **New Item – Solar Installation** – Mark shared his concept for adding solar panels to both the Tank Farm and the Office. The estimate is \$20,000 installed for 48-panels at the Tank Farm. The panels would be placed on the roof of a pole barn over the pumps and boosters along with fencing to provide additional protection and security. The pole barn would be approximately \$40,000 in materials and would be built in-house. Once the panels have been placed we would use Electrical Connection to finalize the connection. Our annual costs to SCE for electricity at the Tank Farm is approximately \$14,000. Mark has estimated a two-year return on investment (ROI) for the panels to pay for themselves. The Board approved the concept and Mark will bring back the final pricing for approval.

VI. CLOSED SESSION – Potential Litigation

VII. ADJOURNMENT Board Meeting Adjourned at 5:07 pm

Next Board Meeting is scheduled for Tuesday, April 16, 2024, at 4:30 pm.