

BOX SPRINGS MUTUAL WATER COMPANY

21740 Dracaea Avenue, Moreno Valley, CA 92553
(951) 653-6419

Tuesday, March 24th, 2026

Board Meeting Minutes

I. **CALL TO ORDER** – called to order at 4:27 pm

II. **ROLL CALL**

<u>President</u>	(Mac) John McDermott - present
<u>Vice President</u>	Ron Gonzales – present (phone)
<u>Secretary</u>	Valentina Schafer - present
<u>Treasurer</u>	Misty Rose - present
<u>Director</u>	Charles Campbell – absent

III. **PUBLIC COMMENTS** – none

IV. **REVIEW PREVIOUS BOARD MEETING MINUTES** – The Board minutes from the February 17th, 2026, were distributed and reviewed. Misty Rose motioned to accept, and Valentina Schafer seconded. The minutes were unanimously approved.

V. **GENERAL MANAGERS REPORT**

a. **Financial Review**

- i. P&L Report - distributed and reviewed
- ii. Budget Status Report - distributed and reviewed
 - o Mac questioned account 946 – Payroll Processing Fee, noting that February 2026 already exceeds the total 2025 YTD amount. Karen reviewed the fees and found they increased from \$100.00 to \$1,000.00 per month. Mark stated he will have staff investigate the changes and contact ADP to make a comparison.
 - o Misty questioned account 950 – Postage & Delivery, noting there appeared to be no postage recorded for February. Karen responded that postage expenses were incurred and will follow up with the accountant to verify.
 - o Mac questioned account 902 – Accounting, noting that 2025 YTD was \$650.00, while 2026 YTD (after two months) is already \$2,860.00. Mark explained that he will be handling taxes and financial reports this year, and that the accountant was previously engaged to complete past taxes to restore tax-exempt status.

- iii. Bank Accounts – distributed and reviewed
 - o Mark reported that bank account balances are currently reduced due to approximately \$280,000.00 in out-of-pocket expenses related to the Well and Cottonwood projects, for which reimbursement from grants is expected. He also noted that LDC is currently completing grading work and anticipates applying for a building permit next week, with an expected disbursement of \$304,000.00. Additionally, funding related to PFAS is anticipated to be received in April.

b. Billing Update

- i. Total Billed January 2026 \$ 89,156.30
- ii. Total Received \$ 100,352.93
- iii. Past Due - Water Service
 - o 30 to 60 days \$ 4,153.85
 - o >60 days \$ 344.83
- iv. Past Due – Assessment Only \$ 80,652.23
 - o Karen commented that there is difference between Current received and QB received, this is due to a delay on ACH deposits.

c. New Development Projects

i. LDC – Day Street –

- o Grating has started

ii. SAWPA Grants

- o New 1.1 MG –
 - a. The new tank has completed its final inspection and permit approval. We are scheduled to make the connection tomorrow, 3/25/2026.
 - b. After the connection is complete, we will evaluate the existing tanks. The plan is to discontinue filling them via the western line and instead connect that line to the new tank. The new tank will then be used to supply the existing tanks.
 - c. Mark noted that either later this year or next year, divers may be brought in to inspect the old tanks to determine whether repairs are needed or if they should be decommissioned.
 - d. Valentina question if there would be a rise in prices from western? Mark commented that there would be no change.

- o New Well –

- a. Installation of the new fencing and remote-controlled gate has been completed.
- b. Bid packages will be issued later this year. The advertising period and bid collection process are expected to take approximately three months from the date of release.

- c. Misty questioned if we would receive the money from the grants by then, Mark noted we should have the money in by that time.

iii. **Cottonwood Apartments –**

iv. **New Apartments on Cottonwood –**

- o A quote was provided for an additional 700'. Mark commented he asked for him to follow up with the city to check on the status.

v. **Barbara St –**

- o Building a house, small things coming in.

vi. **Management of Backflow devices –**

- o The State is requiring an assessment of all properties. This will include reviewing aerial imagery to identify features such as pools, livestock, and orchards. Mark noted that all new meters will be required to have a reduced pressure (RP) device installed and tested annually.

VI. CLOSED SESSION – regular session closed at 4:59 pm
closed session opened at 5:00 pm

VII. ADJOURNMENT Closed session adjourned at 5:10 pm
Adjourned at 5:11 pm

Next Meeting *April 21st, 2026, at 4:30 pm*